



BEIT AM MEMBERSHIP COMMITTEE CHARTER

PURPOSE

The purpose of the Membership Committee is to: 1) welcome, orient, and integrate new members to Beit Am, 2) create and update an orientation booklet for new members, 3) support continuing members as needed, 4) identify potential new members and encourage them to join, and 5) contact discontinuing members to understand their reason(s) for leaving Beit Am.

COMMITTEE MEMBERSHIP

The committee shall be comprised of a chair, plus at least three other members. The Beit Am Board member holding the Membership Portfolio will serve as an ex-officio member, and make periodic contact with the committee chair. The remaining committee members should be proposed by the Chair, and approved by the Beit Am President who will both strive to reflect the diversity of Beit Am during their selection process. Membership on the committee shall be for a minimum of one year with the option of extending. Committee make-up must be evaluated periodically to ensure diverse representation.

AREAS OF RESPONSIBILITY

The committee will work in an ongoing fashion to welcome, orient, and integrate new members; contact discontinuing members; and reach out to possible new members. The committee will also ensure periodic contact with all members.

The committee is responsible for welcoming new members through the Shalom Basket program or an equivalent strategy.

The committee will organize a new member orientation program at least once a year. When possible, it is suggested that program be scheduled in the Fall.

Initially and thereafter annually, the committee will evaluate current practices related to its purpose. Once the evaluation is complete, the committee will design strategies to address any identified deficiencies.

BUDGET

The committee will have sufficient funds budgeted each year to cover the estimated expenses necessary to create the welcome baskets for new members plus expenses related to the annual new member orientation program. Other expenditures must be pre-approved by the board.

REPORTING

The Membership Portfolio holder will report to the board according to the established Board schedule and as requested.