ART RECOMMENDATIONS COMMITTEE CHARTER
Beit Am ARC
Adopted 11/14/18 Revised 11/20/2025

Purpose: To oversee the accumulation, exhibiting and preservation of both the Permanent Collection of art that resides at Beit Am's building, and the Special Exhibits art which may be temporarily on display.

Responsibilities: This committee oversees displays both inside and outside of Beit Am's building, and may also include artwork on the grounds, in coordination with Beit Am's landscape overseers. The committee has two branches, one to oversee the Permanent Collection, and the other to oversee Special Exhibits. The two branches work together specifically on coordination of exhibits (such as scheduling and location of displays), display cases and shelving, and repairs that may be required due to art exhibit rotations. Other responsibilities may include assessing the physical requirements for displaying selected art, purchasing appropriate display hardware, and designating a storage location for that hardware and required supplies.

The Permanent Collection Branch is directly responsible for the duties concerning the Permanent Collection. Responsibilities may include but are not limited to the following:

• Decisions on what constitutes the Permanent Collection

• Storage • Acquisitions

• Deaccessions and Disposal

• Documentation and Records, including inventory, history, and donor information

• Care and Conservation

• Access and Use

• Ethical issues, including process for acquisitions and subject matter

• Building locations for exhibition, and rotation of stored art Repair of walls due to permanent art display and rotation, as needed

The Special Exhibits Branch is directly responsible for the duties concerning Special Exhibits. Responsibilities may include but are not limited to the following:

• Admission and Waiver Form that meets board approval, including a requirement that artwork on loan to Beit Am must be insured by the owner.

• Special Exhibits promotion

• Jurying

• Suitable temporary storage location for artwork, if necessary Inventory tracking, contact information, and record of waiver for each submission

• Ethical issues, including process for jurying artwork and subject matter

• Displaying of Special Exhibits – in coordination with Permanent Collections branch

• Return of submissions, including documentation of returned artwork Repair of walls due to Special Exhibits displays, as needed

General Guidelines:

• Any donated artwork may be displayed, stored, or sold at the discretion of the Permanent Collection branch: this will be made clear to the donor upon acceptance of a piece (sale also requires Board approval).

• Artwork may include wall art or 3-dimensional pieces. • Neither Beit Am nor the ARC will attempt to value any donated artwork; Beit Am will provide the donor with a receipt for donation in kind.

• If the ARC decides to sell a piece of art, the money from the sale is to be deposited to Beit Am's unrestricted ARC Fund.

• All artwork should strive to meet the values of Beit Am's vision statement.

• Artwork submitted to Beit Am will be displayed at the discretion of the ARC. If the ARC is uncertain or cannot agree on whether the artwork is appropriate for display, the Board shall be consulted.

Committee Structure: The ARC shall be composed of a Committee Chair, who will be the point-person for two branches. The two branches ideally include three people each, to fulfill the responsibilities stated above. Additional members of the committee can assist as needed. The Committee Chair shall be appointed by the President of the Beit Am Board. Other ARC members, serving on the branches and as additional members, shall be appointed by the ARC Chair and approved by the President of the Board. Composition of the ARC strives to cycle in new people and new ideas, reflect the diversity of the community it serves, provide opportunities for external input, and ensure that the members are effective (that they have the knowledge, ability and interest required to fulfill the responsibilities). In order to carry out its duties, the ARC may utilize the help and skills of other Beit Am members, as well as outside volunteers and contractors.

Finances: In order to carry out its duties, funds to support the activities of the ARC shall be provided through the unrestricted ARC Fund. Approval by the Board is required for costs above the threshold for spending designated by the current Board.