

Beit Am

Jewish Film Festival Committee Charter

Purpose

The Beit Am Jewish Film Festival Committee (“JFFC”) tasked with organizing and presenting the Jewish Film Festival in Corvallis. During its first two years in 2018 and 2019, the Film Festival was organized and funded, in-part, by the Beit Am Arts & Culture Fund Committee. Beginning in 2020, the Film Festival will spin off from the Arts & Culture Fund Committee and will be run by the JFFC. This will enable the Arts & Culture Fund Committee to utilize its resources for a diversity of other activities and events while the Film Festival is managed by an independent committee.

Committee Membership

The President of Beit Am’s Board shall appoint the Chair of the JFFC. The Chair responsible for appointment of others to the Committee as necessary. It is recommended, but not required, that Committee members have an interest in or experience with the arts, film, fundraising, or outreach may be helpful, but not required. The Board member holding the Social Programs portfolio shall be an ex officio non-voting member and shall act as liaison between the JFFC and the Board. Members of the JFFC do not need to be members of the Beit Am Arts & Culture Fund Committee; however, members may serve on both committees simultaneously.

Guidelines

The JFFC will strive to present the Jewish Film Festival in Corvallis annually. In determining the dates, the Festival Chair shall consult with the Beit Am Board President, Office Administrator, Volunteer Coordinator, and Rabbi to ensure the least amount of conflict with Jewish holidays, B’nei Mitzvot services, and other community events.

The Jewish Film Festival will be open to the public and will showcase a selection of films designed to be inclusive, celebrate cultural diversity, promote tolerance, honor multiculturalism, encourage open and respectful dialogue, engage the broader community, and build bridges among people throughout the mid-Willamette Valley. The Festival is non-devotional and non-political in nature. While the Festival’s goal is to enhance Jewish culture in the Valley, it also appeals to the broader community, including Festival partners, multicultural organizations, residents, students, and visitors to Corvallis.

At the discretion of the JFFC Chair, voting on the selection of films and other non-financial decisions by the JFFC may be conducted by email and are therefore exempt from the Beit Am Electronic Participation Policy which may otherwise prohibit such email votes.

Decisions concerning security arrangements for the Film Festival shall be made in consultation with the Beit Am Board and with the venue at which the Film Festival is held.

The JFFC Chair shall consult with the Board member holding the Building Operations Portfolio concerning the potential need for insurance riders.

The JFFC Chair shall report to the Beit Am Board of Directors at least twice annually. One report shall be made during the planning process for the upcoming year and include financial projections, film selections, and security. The second report shall be made after the event and shall include a full summary of income and expenses for the event.

Funding

A new unrestricted (why unrestricted?) Film Festival Fund shall be established by the Beit Am Board of Directors to facilitate budgeting and financial record-keeping by the JFFC. Since Film Festival expenses must be paid prior to receiving income from the annual Film Festival, the Board of Directors shall make an initial deposit into the Fund for the 2020 Film Festival.

Assets of the Film Festival Fund may come from ticket sales as well as sponsorships from businesses, organizations, agencies, and/or partners, in-kind gifts, donations, and grants.

The Film Festival Fund may be used to support any aspect of the Festival, including but not limited to:

- Rental of venue(s)
- Film rental charges, including license fees and shipping
- Stipend for visiting speakers or presenters (if applicable)
- Publicity and printing
- Insurance riders (if necessary)
- Security during the Festival (if desired)

The JFFC Chair and Board of Directors will evaluate the Film Festival Fund annually to determine whether any money should be added to or removed from the Fund. At the discretion of the Board, excess assets accumulating in the Film Festival Fund may be transferred to the Arts & Culture Fund or to another Beit Am activity.

The JFFC Chair will be responsible for presenting a budget to the board during the annual budget cycle. The Chair will also have responsibility for accounting for expenditures and income during the year.. (not sure what it means to “supervise” the budget – can we be more explicit?)